



**Starlight Children's Foundation Midwest
Outside Sponsored Event Application**

Event to be held on _____, 20____

Contact Information:

Name of person/group sponsoring fundraiser: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact person: _____

Phone (day): _____ Phone (evening): _____

Email: _____

Event Details:

Type of event proposed: _____

Location: _____

Time: _____

Describe how the event will be run: _____

How will the money be raised? (tickets, sponsorship, donations, etc.) _____

Ticket price (if applicable): _____

Estimated number of attendees/participants: _____

What type of assistance will the event require from Starlight? _____

How will the event be publicized? (All publicity for the event must be approved by Starlight before it is released or printed.) _____

Where will people be directed for additional information? (email, phone, website, etc.) _____

Anticipated gross of the event: \$ _____

Anticipated expenses of the event: \$ _____

Anticipated net to Starlight: \$ _____

Guaranteed minimum donation to Starlight: \$ _____

Does sponsoring organization agree to assume all costs of the event? Yes No

Are permits required for this event? Yes No

If yes, who will obtain the permits? _____

Is insurance required for this event? Yes No

If yes, who will obtain the insurance? _____

Please complete as much information as possible and return to:

Meredith Stadel

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Phone: 312-251-7827, ext. 14

Fax: 312-251-7825