



Fund Development Internship *Grant Writer*

General Description:

Our Starlight Grant Writing Intern will really gain from this position! Here's the chance to create a winning track record in grant writing by working with a successful, well-respected chapter of an international organization, a chance to work with a successful development professional and collaborate with a seasoned development staff.

Required Skills:

Ability to act as a liaison for Starlight Children's Foundation by providing program specific information to Starlight partners, donors, and the public at large. Applicant must have a proven track record of research skills, attention to detail, and excellent communication skills (verbal and writing).

Writing samples are requested.

Applicant must have basic computer processing skills including *MS Office*.

Additional Recommended Skills/Licenses:

Driver's License, proof of insurance, and available transportation is required.

Time Requirement:

A minimum of six months commitment is required, at an average of 10 hours/week, most of which can be fulfilled offsite.

Compensation:

Internships with Starlight Children's Foundation are not paid, but offer a great deal of hands-on experience.

Starlight Children's Foundation of Washington
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Starlight is a 501c3 charity, Federal ID #91-1558287